



MANAGEMENT SCHOOL

JANUARY 13-17, 2019

Presented by a Partnership For Excellence in Event Education.



EMAIL, MAIL OR FAX THIS FORM TO:

The National Training Center for Public Facility Managers at
 Oglebay Resort & Conference Center
 465 Lodge Drive, Wheeling, West Virginia 26003
 Phone: (304) 243-4126 • Fax: (304) 243-4106
 E-mail: ntc@oglebay-resort.com

GENERAL INFORMATION.

Full Name: _____
 Title: _____
 Name (as you wish it to appear on your badge): _____
 Company / Agency: _____
 Mailing Address: _____
 City: _____ State / Province: _____
 Zip Code: _____ Country: _____
 Phone: _____ Fax: _____
 Email: _____
 Arrival Date: _____ Departure Date: _____

For any special needs of accommodations, please contact Oglebay at (304) 243-4126.

1st Year Student 2nd Year Student

PACKAGE PRICES

SINGLE PACKAGE

	IFEA MEMBER	NON-MEMBER
Tuition	\$ 700.00	\$ 850.00
Single Premium Room	\$1,312.70	\$1,312.70
Single Deluxe Room	\$1,220.56	\$1,220.56
Single Value Room	\$1,105.38	\$1,105.38
<i>Single Premium Room w/tuition</i>	<input type="radio"/> \$2,012.70	<input type="radio"/> \$2,162.70
<i>Single Deluxe Room w/tuition</i>	<input type="radio"/> \$1,920.56	<input type="radio"/> \$2,070.56
<i>Single Value Room w/tuition</i>	<input type="radio"/> \$1,805.38	<input type="radio"/> \$1,955.38

(All packages include room, board and taxes)

Early Arrival (Tax included – no meals) \$164.71* \$164.71*

*Same as last year

TOTAL amount enclosed: \$ _____

Premium Rooms in the new wing of Wilson Lodge are assigned on a first-come, first-serve basis.

Please visit our website at www.oglebay-resort.com for Premium Room descriptions.

PACKAGE INCLUDES:

- 5 night lodging
- 4 buffet breakfast
- 4 buffet lunches
- Continuous coffee/ beverage breaks
- 5 beverage tickets
- Sunday and Tuesday buffet dinner
- Thursday Graduation banquet plated dinner and continental breakfast Friday morning.
- All taxes and applicable fees included in package price.

METHOD OF PAYMENT: A check, purchase order or credit card for the full package amount must accompany this form in order to complete enrollment. When paying with a credit card, the package amount will be charged to your card upon receipt of registration. You will receive confirmation from Oglebay Wilson Lodge. **NOTE: The balance must be paid prior to arrival.**

Check (make check payable to Wheeling Park Commission) **Purchase Order #** _____ **VISA** **MasterCard** **American Express** **Discover**

Print Cardholder Name: _____
 Credit Card Number: _____
 Expiration Date: _____ CVC Security Number: _____ (MC/Visa-3 digit code back) (AMX-4 digit code front)

CANCELLATION POLICY: A cancellation fee of \$100 will be charged for cancellation at any time up to 30 days prior to the school; 30 to 7 days prior, 50% will be charged; and with 7 days or less notice, no refund will be issued.

FOR MORE INFORMATION:

www.NRPA.org	www.IFEA.com	OGLEBAY.com/NTC
800.626.NRPA (6772) 7-1-1 for speech and hearing impaired	+1. 208.433.0950	800.624.6988, ext. 4126