



**HOTEL INFORMATION:** The **Sheraton Station Square** in Pittsburgh, Pennsylvania, U.S.A. will serve as the headquarters for the IFEA Annual Convention. **By staying at the IFEA designated hotel, you help us to keep our other convention costs down.** For hotel reservation information, go to: **www.ifea.com** and select the 58th Annual Convention button on the front page for more information. Once registered, you will receive an email confirmation of your paid convention registration.

**1. AFFILIATION** Please submit one form for each attendee, payment may be combined.

Organization: \_\_\_\_\_  
 Name: \_\_\_\_\_ Name for Badge: \_\_\_\_\_  
 Position Title: \_\_\_\_\_ First IFEA Convention  Yes  No  
 Address: \_\_\_\_\_  
 City, State/Province, Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

• For membership information please contact Beth Petersen at beth@ifea.com or +1-208-433-0950 ext. 816.

**2. REGISTRATION FEES IFEA** (Please submit all monies in U.S. Dollars only.)

		<b>IFEA Member</b>	<b>Non-Member</b>	
Special Early Bird Rate – 1st Attendee (By July 16th, 2013)		<input type="radio"/> \$695	<input type="radio"/> \$895	\$ _____
1st Attendee Rate (After July 16th, 2013)		<input type="radio"/> \$795	<input type="radio"/> \$995	\$ _____
2nd, 3rd, 4th Attendee (Same Organization)	Qty. _____ x	<input type="radio"/> \$595 each	<input type="radio"/> \$795 each	\$ _____
5th Attendee or More (Same Organization)	Qty. _____ x	<input type="radio"/> \$495 each	<input type="radio"/> \$695 each	\$ _____
Full Time Student (Current Class Schedule Required)		<input type="radio"/> \$345 each	<input type="radio"/> \$545 each	\$ _____
Qualified Volunteer (Contact IFEA for Definition)		<input type="radio"/> \$345 each	<input type="radio"/> \$545 each	\$ _____
Spouse/Guest (Social Activities Only)		<input type="radio"/> \$345 each	<input type="radio"/> \$545	\$ _____

**REGISTRATION FEES INCLUDE:** All Educational Sessions of the main convention, Opening Breakfast Reception, IFEA Pinnacle Awards Presentation, IFEA Hall of Fame Luncheon, Foundation Night Party & Auction, Expo Lunch, Expo Happy Hour, All Coffee Breaks, Hospitality Suite and Convention Program Book.

**3. PRE-CONVENTION ADDITIONAL EDUCATION OPPORTUNITIES**

(Seminars and speakers subject to change.)

**CFEE FastTrack®** – September 13th, 14th, 15th:  \$500  \$865 \$ \_\_\_\_\_

*FastTrack®* Registration Fee Includes All 6 Required Core Curriculum Courses. Days 1, 2, 3 Offered During the 58th Annual Convention & Expo. Days 4, 5, 6 to be Offered During the 59th Annual Convention & Expo. (If completing the second phase of the Convention Fast Track, contact bette@ifea.com)

**Individual CFEE Day Registration:**

**CFEE Seminar Day 1** – Friday, September 13th:  \$175  \$335 \$ \_\_\_\_\_  
*Administration/Management*

**CFEE Seminar Day 2** – Saturday, September 14th:  \$175  \$335 \$ \_\_\_\_\_  
*Sponsorship/Sponsorship Service*

**CFEE Seminar Day 3** – Sunday, September 15th:  \$175  \$335 \$ \_\_\_\_\_  
*Marketing Media Relations*

**CFEE** (Enrollment Fee)  \$200  \$350 \$ \_\_\_\_\_

If starting the CFEE Program, this fee must be paid in addition to the *FastTrack®* Registration Fee.

**Final CFEE** (Certification Fee)  \$250  \$350 \$ \_\_\_\_\_

If finishing the CFEE Program and graduating at this years convention, this fee must be paid. (Must be an IFEA Member to Graduate.)

**4. IFEA 58th ANNUAL CONVENTION & EXPO COLLECTORS LAPEL PIN**

Purchase your IFEA 58th Annual Convention Collectors Lapel Pin Qty. \_\_\_\_\_ x  \$10  \$10 \$ \_\_\_\_\_

By purchasing a pin you will be entered into a drawing at the convention to win a 1st attendee registration to the 59th Annual Convention & Expo in 2014.

**TOTAL amount enclosed:** \$ \_\_\_\_\_

**5. PAYMENT:** All fees are payable in U.S. Funds. Your registration form CANNOT be processed until payment is received. To ensure that you are pre-registered for the 58th IFEA Annual Conference & Expo, return your signed registration form with full payment by Friday, August 30th, 2013. After that, please call Bette Monteith to make sure your registration has been received at +1-208-433-0950 ext: \*812.

**Select method of payment:**  VISA  MasterCard  American Express  Discover  Check (make check payable to IFEA)

Print Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVN Code: \_\_\_\_\_ (MC/Visa-3 digit code back) (AMX-4 digit code front)

**6. CANCELLATION POLICY:** There will be a cancellation fee of \$150 through Friday, August 23rd, 2013. After that date, we regret that cancellations cannot be accepted and no refunds will be provided. Please contact Bette Monteith for questions or cancellations (bette@ifea.com or call +1-208-433-0950, Ext. \*812).