



International Festivals & Events Association  
**IFEA World**

**2018 IFEA**

# **VOLUNTEER** OF THE **YEAR**

**GIVE THANKS TO THOSE  
WHO SELFLESSLY GIVE  
SO MUCH TO YOUR EVENT**

**Take a moment to think about all your hard-working volunteers that will be with your event this year, or have been with you for many years. Would your event be possible without their hard work and dedication? They all deserve to be recognized just for the fact that they're volunteering, but is there anyone who stands out above the rest; goes that extra mile to help you and your event? Someone that makes your life easier, just by volunteering to help your event! You thank your volunteers every day for all their hard work, but wouldn't it be great if they could be thanked by the entire events industry with the IFEA Volunteer of the Year Award? After all, for all they do for your event - what's a few moments of your time to jot down a few nice things about them and submit a nomination.**

**Do something amazing today and submit a nomination for that hard-working volunteer to the 2018 IFEA Volunteer of the Year Award.**

**Nominations are currently being accepted for the 2018 IFEA Volunteer of the Year Award.**

**ABOUT THE AWARD:**

Whether an individual acts as a volunteer administrator of an event or contributes his or her time and resources in support of a larger, multi-event organization with a paid staff, the efforts that are put forth by volunteers to our festivals and events deserve our heartiest congratulations and recognition. It is for that reason that the IFEA Volunteer of the Year Award was created.

The IFEA Volunteer of the Year Award recognizes those outstanding event volunteers whose unselfish and dedicated service to a member festival or event has made a significant difference in their community and mirrors the commitment to success in our professional ranks.



# CALL FOR NOMINATIONS

## **NOMINATION CRITERIA:**

To be eligible for consideration for the IFEA Volunteer of the Year Award, the nominee shall:

- Be a current volunteer of an IFEA member organization
- Have provided significant enthusiasm, organizational assistance and specific expertise
- Be a volunteer of the nominating festival or event for at least 3 years
- Have shown initiative and leadership in his or her efforts
- Have a positive attitude
- Have exemplified his or her dependability
- Have a significant depth of involvement
- Have made a difference to the festival or event
- Have received no remuneration for services directly associated with his or her volunteer duties

## **HOW THE WINNER IS SELECTED:**

Once nominations have been received, the IFEA Volunteer of the Year Committee, comprised of members of the IFEA World Board of Directors, will review all nominations and select the Volunteer of the Year winner from all of the candidates submitted.

Volunteer nominations submitted for the 2017 Award may be carried over into the 2018 competition with the permission of the nominator. The nominator will have the option to re-write the nomination if desired.

## **HONORING THE WINNER:**

The winner of the 2018 IFEA Volunteer of the Year award will be honored at the 63rd Annual IFEA Convention & Expo at the IFEA Awards Luncheon. As the guest of the IFEA, the winner will receive an all expense\* paid trip to the convention to accept their award. Additionally, the winner will be promoted through local and national media releases, be featured in an issue of "ie" magazine, on the IFEA Website and in email promotions.

\*Includes 2 nights hotel, airfare and Convention registration.

Each semi-finalist will receive a certificate of recognition and will be highlighted in an upcoming issue of "ie" magazine.

## **PAST WINNERS:**

To view a complete list of past winners and their nominations, go to the Awards Section on [www.ifea.com](http://www.ifea.com)

## **NOMINATION DEADLINE:**

Nominations should be submitted no later than 5:00 PM (MST) Monday, June 4th, 2018

## **ENTRY FORMAT:**

Please EMAIL your nomination in a Word document.

## **SUBMIT ENTRIES TO:**

Nia Hovde, CFEE, Vice President/Director of Marketing & Communications at [nia@ifea.com](mailto:nia@ifea.com).

## **QUESTIONS:**

Please contact: Nia Hovde, CFEE – [nia@ifea.com](mailto:nia@ifea.com) +1-208-433-0950 ext: 3

## **THE NOMINATION PROCESS**

Please submit the following information for your nomination:

### **A. INDIVIDUAL SUBMITTING NOMINATION INFORMATION:**

Name • Organization • Address • City • State • Zip • Phone • Fax • Email

### **B. NOMINATION INFORMATION:**

Name • Address • City • State • Zip • Phone • Fax • Email

### **C. NOMINATION QUESTIONS:**

Please provide a 2-paragraph response for each of the questions below, indicating which question you are answering. Please include specific examples for each. Points will be awarded for each question. Points awarded are listed below.

1. Explain your volunteer's significant depth of involvement. (20 points)
2. Show specific examples of your volunteer's roles and responsibilities. (10 points)
3. Describe how your volunteer has provided significant enthusiasm, organizational assistance and specific expertise. (10 points)
4. Explain how your volunteer has shown initiative and leadership in his or her efforts. (20 points)
5. Tell how your volunteer has exemplified his or her dependability. (10 points)
6. Describe your volunteer's positive attitude. (10 points)
7. Describe how your volunteer has made a difference to the festival or event. What impact has your volunteer had on your festival/event? What void would there be without him or her as a volunteer? (20 points)

### **D. ADDITIONAL INFORMATION:**

Please also submit the following with your nomination.

1. A high-resolution photograph of the volunteer you are nominating. (300 dpi or higher)
2. A local media list (up to 15 contacts) in order for IFEA to send Press Releases to your media.
  - Please submit in Excel format.
  - Please include: Name; Organization; City; State; Email