



# 2018 IFEA / HAAS & WILKERSON PINNACLE AWARDS ENTRY FORM



## ENTRY FORM REQUIREMENTS

- **ENTRIES:** Please also submit TWO copies of each individual entry form – one to be attached to each individual entry – and one to be submitted with payment and overall entry form. (Complete sections 1, 2 on each entry form.) Be sure payment information is NOT filled out on these copies.
- **PAYMENT:** Submit one overall entry form with total payment - list all entries submitted on this form. (Be sure to complete sections 3 & 4.)
- Please PRINT or TYPE all information as information from this form will be used for any awards if won.
- Please email a high resolution copy of either your organization or event logo (Only one logo will be used.) to nia@ifea.com - subject "2018 Pinnacle Entry Logo" & Your Event / Logo Name.

Sections 1 and 2 must be completed twice for each entry. One copy attached to each individual entry, and one copy attached to payment form.

### 1. INDIVIDUAL ENTRY INFORMATION (Required for each entry)

Please provide the following information for each category entered. How you list your organization / event name will be how it is listed on any award won. PLEASE PRINT CLEARLY.

Category Name (required): \_\_\_\_\_ Category Number (required): \_\_\_\_\_

Organization: \_\_\_\_\_

Name of Event (if different from organization): \_\_\_\_\_

Name of Specific Program / Program Sponsor / Vendor, etc. - if applicable: \_\_\_\_\_

Entry Link for Categories 7-14: \_\_\_\_\_

Entry Description: \_\_\_\_\_

Provide brief identifying description for each entry. This helps to identify your entry if you enter 2 or more entries for the same category.

### 2. INDIVIDUAL BUDGET INFORMATION (Required for each entry)

Organization's Event Expense Budget. (USD include all cash outflows) See Pinnacle FAQ at ifea.com for definition. Each entry category is divided into the budget categories below. Gold, Silver and Bronze Awards will be given in each budget category unless the number of entries warrants budgets to be combined, or as determined by the judges.

Under \$250,000     \$250,000 to \$1 Million     \$1 Million to \$3 Million     Over \$3 Million

Complete Section 3 and 4 together for Payment information. Include payment for ALL entries.

### 3. CONTACT INFORMATION (This contact will receive all email notifications regarding your Pinnacle entries.)

Organization: \_\_\_\_\_ Membership #: \_\_\_\_\_

Address (Do not list P.O. Box): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

### 4. PAYMENT INFORMATION

**TOTAL CATEGORIES ENTERED:** Please list which categories you are entering and how many of each so we are able to confirm all of your entries have arrived. (e.g. 1, 2, 2, 3, 5, 7...): \_\_\_\_\_

	<b>Early Bird Member Rates</b> (Before June 18, 2018)	<b>Final Entry Member Rates</b> (June 19 - July 16, 2018)	<b>Early Bird Non-Member Rates</b> (Before June 18, 2018)	<b>Final Entry Non-Member Rates</b> (June 19 - July 16, 2018)
Grand Pinnacle:	\$100 x _____ = \$ _____	\$125 x _____ = \$ _____	\$200 x _____ = \$ _____	\$250 x _____ = \$ _____
Pinnacle Entries: (Categories 2-69)	\$35 x _____ = \$ _____	\$40 x _____ = \$ _____	\$70 x _____ = \$ _____	\$90 x _____ = \$ _____

**TOTAL NUMBER OF ENTRIES:** \_\_\_\_\_ **TOTAL AMOUNT ENCLOSED:** \$ \_\_\_\_\_

Check (Make checks payable to IFEA)     Visa     MasterCard     American Express

Print Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVN Code: \_\_\_\_\_ (MC / VISA-3 digit code back) (AMX-4 digit code front)

### DID YOU REMEMBER TO

- Include your payment for total entries along with 1 overall entry form listing each category number entered
- Include 2 individual entry forms for each item – one with item, one with payment, do not list payment details on these forms
- Include each entry (as requested) on one Thumbdrive attached to payment form.
- Email organization or event logo to nia@ifea.com
- Review all rules for entry submission – go to: Pinnacle Awards section at www.ifea.com for more info.